

Tracker: RFP No.: PURTRK1

1. The RFP states that there will be 160 slots statewide. Can you share the number of anticipated slots per region or parish? The number of slots awarded is depended on the response received and the need for each region. This number way vary depending whether the area is rural, suburban as well as availability of other services.
2. There are 160 slots statewide. What is the minimum number of slots one proposer is expected to serve at any given time? OJJ reserves the right to award slots based on the need in the identified area.
3. Is there a minimum and/or maximum annual funding level? The total budget will not be determined until the proposals have been submitted, reviewed and scored.
4. Can lines be added/deleted to Attachment VII – Budget form? No
5. Is there a limit on indirect/administrative overhead %? %? Indirect Administrative expenses are associated with the managerial functions of the program. This will not include any expense associated with direct service delivery to youth/families. Typically these expenses will not fluctuate based on the number of youth/families served. There is no limit on indirect/administrative overhead expenses however industry standards show these expenses can range from 10-20% of total expenses.
6. Are these federal funds? These are state general funds.
7. There is a column for match provided on attachment VII- budget form, is there a match required? No
8. Can matching funds be in-kind costs? Resources, whether in-kind or cash can be used as match.
9. What if anything can be substituted for the Audited Financial Statement? 2013 audited financial statements are required. Proposal can be submitted without audited financial statements with a notarized statement they will be submitted for negotiations, if the proposal meets all other requirements.

10. Section 4.2 of the RFP states that the Technical Proposal should be formatted in the following order and sections: Understanding of Scope, Prior Experience, Qualification of Personnel, Corporate Requirements, Proposed Site. Section 4.5 States that the proposal should be submitted as specified in Section 5, which includes different sections and order than listed in Section 4.2. Can you confirm the proper format of the Technical Proposal? Section 4.2, lists the format in which the proposal shall be submitted. Section 4.4, identifies information in detail that should be included in the proposal.